

Proposed fees and charges for 2008/09

Appendix B(i)

Service unit	Service provided	Charging policy	Existing Charge	New charge from 1st April 2008	Percentage change in fees	Notes
CORPORATE						
Finance & Corporate Resources	Council Tax court costs	Fair Charging	£70	£70	0.0%	Non payment summons. Application to increase to £90 still awaiting court approval (would be in line with other boroughs)
Finance & Corporate Resources	NNDR court costs	Fair Charging	£140	£140	0.0%	Non payment summons. Fee in line with other boroughs
Finance & Corporate Resources	Council Tax / NNDR Liability costs	Fair Charging	£25	£25	0.0%	Non payers liability order stage. Application to increase to £30 still awaiting court approval (would be in line with other boroughs)
Finance & Corporate Resources	Hire of Hall (meeting/Lecture) Mon-Thurs	Full Commercial	£1,100	£1,150	4.5%	ANY 6 HOURS between 8am – midnight
Finance & Corporate Resources	Hire of Hall (meeting/Lecture) Fri - Sun	Full Commercial	£1,400	£1,500	7.1%	ANY 6 HOURS between 8am – midnight
Finance & Corporate Resources	Hire of Hall (registered charity or community organisation) Mon - Thur	Full Commercial	£2,400	£2,500	4.2%	ANY 10 HOURS between 8am – midnight
Finance & Corporate Resources	Hire of Hall (registered charity or community organisation) Mon - Thur	Full Commercial	£2,650	£2,800	5.7%	ANY 10 HOURS between 3pm – 2am
Finance & Corporate Resources	Hire of Hall (registered charity or community organisation) Fri - Sun	Full Commercial	£2,950	£3,100	5.1%	ANY 10 HOURS between 8am – midnight
Finance & Corporate Resources	Hire of Hall (registered charity or community organisation) Fri - Sun	Full Commercial	£3,200	£3,400	6.3%	ANY 10 HOURS between 3pm – 2am
Finance & Corporate Resources	Hire of Hall (commercial)	Full Commercial	£4,800	£5,000	4.2%	ANY 10 HOURS between 8am – midnight (hall bookings generally are being affected by Wembley Stadium event day parking restrictions)
Finance & Corporate Resources	Hire of Hall (weddings/banquets/parties) Mon - Thurs	Full Commercial	£2,950	£3,100	5.1%	ANY 10 HOURS between 8am – midnight
Finance & Corporate Resources	Hire of Hall (weddings/banquets/parties) Mon - Thurs	Full Commercial	£3,150	£3,300	4.8%	ANY 10 HOURS between 3pm – 2am
Finance & Corporate Resources	Hire of Hall (weddings/banquets/parties) Mon - Thurs	Full Commercial	£4,300	£4,500	4.7%	ANY 16 HOURS between 8am – 2am
Finance & Corporate Resources	Hire of Hall (weddings/banquets/parties) Fri - Sun	Full Commercial	£3,100	£3,220	3.9%	ANY 10 HOURS between 8am – midnight
Finance & Corporate Resources	Hire of Hall (weddings/banquets/parties) Fri - Sun	Full Commercial	£3,400	£3,540	4.1%	ANY 10 HOURS between 3pm – 2am
Finance & Corporate Resources	Hire of Hall (weddings/banquets/parties) Fri - Sun	Full Commercial	£4,500	£4,750	5.6%	ANY 16 HOURS between 8am – 2am
Finance & Corporate Resources	Hire of Hall (boxing / sport) Mon - Thurs	Full Commercial	£1,500	£1,600	6.7%	ANY 12 HOURS
Finance & Corporate Resources	Hire of Hall (boxing / sport) Fri - Sun	Full Commercial	£2,400	£2,500	4.2%	ANY 12 HOURS
Finance & Corporate Resources	Hire of Hall (orchestra rehearsal) Mon - Thurs	Full Commercial	£610	£650	6.6%	ANY 5 HOURS between 8am –midnight
Finance & Corporate Resources	Hire of Hall (orchestra rehearsal) Mon - Thurs	Full Commercial	£1,200	£1,250	4.2%	ANY 10 HOURS between 8am – midnight
Finance & Corporate Resources	Hire of Hall (orchestra rehearsal) fri - sun	Full Commercial	£810	£850	4.9%	ANY 5 HOURS between 8am –midnight
Finance & Corporate Resources	Hire of Hall (orchestra rehearsal) fri - sun	Full Commercial	£1,550	£1,650	6.5%	ANY 10 HOURS between 8am – midnight
Finance & Corporate Resources	Bank Holidays	Full Commercial	Price on application	Price on application		
Comms & Consultation	Interpreting - external	Fair Charging	£34	£34	0.0%	Charges unchanged due to market conditions
Comms & Consultation	Translation - per 1,000 words	Fair Charging	£199	£199	0.0%	Charges unchanged due to market conditions
Comms & Consultation	Printing	Fair Charging	£31.50-£42	£33.08 - £44.10	5.0%	Variable rates depend on number of colours used. Finishing and artwork are extra. Fees designed to break even.

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Comms & Consultation	Design leaflets, posters, PR campaigns	Fair Charging	£55	£55	0.0%	Charges unchanged due to market conditions
Comms & Consultation	Filming locations	Full Commercial with discounts	£80	£85	6.25%	Admin charge. Costs incurred are extra.
Comms & Consultation	Advertising in The Brent Magazine	Full Commercial with discounts	£510 - £1,642	£510 - £1,642	0.0%	Advertising cost is already higher than any other borough in West London. Rates depend on size and location of advert. Discounts for internal adverts. Costs incurred are extra.
Comms & Consultation	Advertising on buses - per bus, per six weeks	Full Commercial with discounts	£1,260	£1,260	0.0%	Costs incurred are extra e.g. Printing adverts minimum additional £500.
Comms & Consultation	Advertising on street billboards	Full Commercial with discounts	£255	£255	0.0%	Admin charge. Costs incurred are extra Charges unchanged due to market conditions
Democratic Services	Certificate of electoral registration	Fair Charging	£15	£15	0.0%	In line with other authorities
Democratic Services	Copies of electoral register	Statutory	£20 + £1.50 per 1000 names	£20 + £1.50 per 1000 names	0.0%	
CHILDREN & FAMILIES						
School Improvement	Music and Instrumental Tuition	Cost Recovery	£29.60	£29.06	-1.8%	Charge per hour - will be reviewed in September.
Children's Services	Day Nursery Private Places (Treetops).	Fair Charging	£149	£155	4.0%	Charge per week. Will be further reviewed in September.
Children's Services	Day Nursery Private Places (Willow Centre). 0-2 year old - CC catchment - per week	Fair Charging	£150	£150	0.0%	Will be reviewed in September
Children's Services	Day Nursery Private Places (Willow Centre). 0-2 year old - live/work in borough - per week	Fair Charging	£175	£175	0.0%	Will be reviewed in September
Children's Services	Day Nursery Private Places (Willow Centre). 0-2 year old - live out borough - per week	Fair Charging	£200	£200	0.0%	Will be reviewed in September
Children's Services	Day Nursery Private Places (Willow Centre). 0-2 year old - CC catchment - per day	Fair Charging	£30	£30	0.0%	Will be reviewed in September
Children's Services	Day Nursery Private Places (Willow Centre). 0-2 year old - live/work in borough - per day	Fair Charging	£35	£35	0.0%	Will be reviewed in September
Children's Services	Day Nursery Private Places (Willow Centre). 0-2 year old - live out borough - per day	Fair Charging	£40	£40	0.0%	Will be reviewed in September
Children's Services	Day Nursery Private Places (Willow Centre). 2-5 year old - CC catchment - per week	Fair Charging	£175	£175	0.0%	Will be reviewed in September
Children's Services	Day Nursery Private Places (Willow Centre). 2-5 year old - live/work in borough - per week	Fair Charging	£200	£200	0.0%	Will be reviewed in September
Children's Services	Day Nursery Private Places (Willow Centre). 2-5 year old - live out borough - per week	Fair Charging	£225	£225	0.0%	Will be reviewed in September
Children's Services	Day Nursery Private Places (Willow Centre). 2-5 year old - CC catchment - per day	Fair Charging	£35	£35	0.0%	Will be reviewed in September
Children's Services	Day Nursery Private Places (Willow Centre). 2-5 year old - live/work in borough - per day	Fair Charging	£40	£40	0.0%	Will be reviewed in September

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Children's Services	Day Nursery Private Places (Willow Centre). 2-5 year old - live out borough - per day	Fair Charging	£45	£45	0.0%	Will be reviewed in September
HOUSING & COMMUNITY CARE (revised adult social care charges apply from 9th April 2007)						
All adult social care	Community Care Packages - subsidised rate	Fair Charging	£16.00	£16.65	3.9%	Charge per hour. Charge is paid by 28% of clients with 67% paying nothing.
All adult social care	Community Care Packages - unsubsidised rate	Fair Charging	£16.00	£16.65	3.9%	Charge per hour. Charge reflects the cost of providing the service. Clients would have to have savings of over approximately £21,500.
All adult social care	Meals delivered to the clients' home, luncheon club or day centre.	Fair Charging	£3.15	£3.30	3.9%	Charge per meal. Bench marking with neighbouring boroughs shows that the current charge is very low.
All adult social care	Day Care	Fair Charging	£3.50	£3.50	0.0%	
All adult social care	Home Improvements	Fair Charging	£6.70	£7.00	3.9%	Charge per hour. Charge rounded to nearest 10p.
All adult social care	Ceiling for "usual charges" - older adults with physical frailty or sensory impairment	Fair Charging	£520	£540	3.9%	Charge per week. The council fixes the maximum it will pay for residential accommodation and nursing care. It will make a placement above this level provided the client pays a "top up" fee to make up the difference to the actual charge by the home. Increased in line with benefits increases.
All adult social care	Ceiling for "usual charges" - older adults with dementia, who is mentally ill or has a learning disability	Fair Charging	£571	£595	3.9%	As above.
All adult social care	Ceiling for "usual charges" - older adults for nursing care for someone with physical frailty or sensory impairment	Fair Charging	£644	£670	3.9%	As above.
All adult social care	Ceiling for "usual charges" - older adults for nursing care for someone with dementia, mental illness or a learning disability	Fair Charging	£696	£725	3.9%	As above.
All adult social care	Ceiling for "usual charges" - younger adults with physical disabilities or sensory impairment - residential care	Fair Charging	£877	£910	3.9%	Charge per week. The council fixes the maximum it will pay for residential accommodation and nursing care. It will make a placement above this level provided the client pays a "top up" fee to make up the difference to the actual charge by the home. Increased in line with benefits increases.
All adult social care	Ceiling for "usual charges" - younger adults with physical disabilities or sensory impairment - nursing care	Fair Charging	£1,097	£1,140	3.9%	As above
All adult social care	Ceiling for "usual charges" - younger adults with learning disabilities - residential care	Fair Charging	£850	£885	3.9%	As above
All adult social care	Ceiling for "usual charges" - younger adults with mental health problems	Fair Charging	£882	£915	3.9%	As above
One Stop Shop	Other copies A4	Cost Recovery	£1	£1	0.0%	
One Stop Shop	Other copies A3	Cost Recovery	£1	£1	0.0%	
Housing Resource Centre	Hotels	Cost Recovery	N/A	N/A		
Private Housing Services	Admin charge for Work in Default	Full Commercial	30% or £75 minimum	30% or £75 minimum	0.0%	Max Limit. This is where the council has to carry out work because of default by private landlords.
Private Housing Services	Houses in Multiple Occupation registrations	Full Commercial	£60	See attached App B(ii)	0.0%	October 2007 charges being reviewed.
Private Housing Services	Notices	Full Commercial	£300	£300	0.0%	Max Limit

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Private Housing Services	Houseproud	Cost Recovery	£500	-		No customer demand, loans to be obtained by elderly, disabled, unemployed
Private Housing Services	Specifications for Empty Property Grant	Full Commercial	£500	£500	0.0%	Max Limit
Travellers Site	Weekly charge to travellers using the site	Full Commercial	£160	£212	32.5%	Increase justified due to improvements on the site. Agreed at Executive in October.
ENVIRONMENT & CULTURE						
Environment Directorate	Local Land Charges: Part 29 Enquiries	Cost Recovery	£194	£194	0.0%	No change proposed pending Government consultation on charging
Planning	Pre application advice	Cost Recovery	£1,500	£1,500	0.0%	For major development (as defined by ODPM). No change proposed in this minimum fee
Planning	Follow up to pre application advice	Cost Recovery	£100ph	£105ph	5.0%	
Planning	Planning/development briefs/ frameworks/ masterplans	Cost Recovery	£5,000	£5,000	0.0%	No change proposed in this minimum charge. Actual charge related to input at £105ph
Environmental Health	Cadaver certificate (3 working days notice)	Cost Recovery	£42	£44	4.8%	
Environmental Health	Cadaver certificate (urgent next day service)	Cost Recovery	£84	£88	4.8%	
Environmental Health	Contaminated land historic land use enquiry	Cost Recovery	£105	£109	3.8%	Per premise.
Environmental Health	Return of stray dogs (first day)	Cost Recovery	£29	£30	3.4%	plus expenses
Environmental Health	Return of stray dogs (subsequent days)	Cost Recovery	£17	£18	5.9%	maximum £118 per dog plus expenses
Environmental Health	Dog fouling FPN	Statutory	£50	£50	0.0%	Statutory charge
Environmental Health	Freezer breakdown certificate	Cost Recovery	£163	£170	4.3%	(or at hourly rate)
Environmental Health	Food destruction certificate	Cost Recovery	£163	£170	4.3%	(or at hourly rate)
Environmental Health	Food Export Health Certificates (next day service)	Cost Recovery	£84	£88	4.8%	
Environmental Health	Food Export Health Certificates (3 working days)	Cost Recovery	£42	£44	4.8%	
Environmental Health	Noise recording and analysis	Cost Recovery	£275	£286	4.0%	
Environmental Health	Noise Nuisance Fixed Penalty	Statutory	£100	£100	0.0%	Statutory charge
Environmental Health	Pool water analysis single pool	Cost Recovery	£110	£114	3.6%	
Environmental Health	Pool water analysis double pool	Cost Recovery	£190	£198	4.2%	
Environmental Health	Public registers list of premises, persons or processes, paper or electronic	Cost Recovery	£105	£110	4.8%	
Environmental Health	Public registers - copy of full details for one registration	Cost Recovery	£21	£22	4.8%	
Environmental Health	Special treatments - manicure, nose and ear piercing	Cost Recovery	£70	£73	4.3%	
Environmental Health	Special treatments - beauty treatments	Cost Recovery	£216	£225	4.2%	
Environmental Health	Special treatments - massage, acupuncture, tattooing	Cost Recovery	£368	£383	4.1%	

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Environmental Health	Special treatments - per exhibition	Cost Recovery	£840+£63 per stand	£874+£66 per stand	4.0%	
Environmental Health	Special treatments - licence variation including addition or change of therapist	Cost Recovery	£65	£68	4.6%	
Environmental Health	Work in default - addition to contractors' costs	Cost Recovery	£75 or 30%	£75 or 30%	0.0%	At Audit Commission recommended maximum
Environmental Health	General hourly rate per hour or part hour	Cost Recovery	£84	£87	3.6%	
Environmental Health	Follow up land charges information - single copy	Cost Recovery	£21	£22	4.8%	
Environmental Health	Follow up land charges information - additional documentation or information	Cost Recovery	£21+general hourly rate	£22 + general hourly rate	5.0%	General hourly rate increased by 5%
Environmental Health	Factual statement for Civil Court Proceedings	Cost Recovery	£21+general hourly rate	£22 + general hourly rate	5.0%	General hourly rate increased by 5%
Environmental Health	Bounced cheques	Cost Recovery	£20	£20	0.0%	
Environmental Health	Pest Control Treatment, Bedbugs	Cost Recovery	£130 + £10 per bed	£160+ £10 per bed	18.8%	Subject to £10 surcharge if not paid electronically at time of booking
Environmental Health	Pest Control Treatment, Beetles, silverfish, garden ants	Cost Recovery	£75	£85	13.3%	Subject to £10 surcharge if not paid electronically at time of booking
Environmental Health	Pest Control Treatment, Cockroaches	Cost Recovery with discounts	1-4 bedrooms: £70, 5+bedrooms: £10 per extra bedroom	1-4 bedrooms: £95, 5+bedrooms: £10 per extra bedroom	35.7%	Subject to £10 surcharge if not paid electronically at time of booking
Environmental Health	Pest Control Treatment, Fleas	Cost Recovery	£75	£85	13.3%	Subject to £10 surcharge if not paid electronically at time of booking
Environmental Health	Pest Control Treatment, Mice	Cost Recovery with discounts	1-4 bedrooms: £70, 5+bedrooms: £10 per extra bedroom	1-4 bedrooms: £85, 5+bedrooms: £10 per extra bedroom	21.4%	Subject to £10 surcharge if not paid electronically at time of booking
Environmental Health	Pest Control Treatment, Moths	Cost Recovery	£130	£140	7.7%	Subject to £10 surcharge if not paid electronically at time of booking
Environmental Health	Pest Control Treatment, Pharaoh Ants	Cost Recovery	1-4 bedrooms: £130, 5+bedrooms: £10 per extra bedroom	1-4 bedrooms: £145, 5+bedrooms: £10 per extra bedroom	11.5%	Subject to £10 surcharge if not paid electronically at time of booking
Environmental Health	Pest Control Treatment, Squirrels	Cost Recovery	£130	£145	11.5%	Subject to £10 surcharge if not paid electronically at time of booking
Environmental Health	Pest Control Treatment, Wasps	Cost Recovery	One nest:£50, 2+nests:£20 per extra nest	One nest:£50, 2+nests:£20 per extra nest	0.0%	Competitive position requires no increase but subject to £10 surcharge if not paid electronically at time of booking
Environmental Health	Bounced cheques	Cost Recovery	£20	£21	5.0%	
Health, Safety & Licensing	Animal Boarding Establishments licence	Cost Recovery	£166	£173	4.0%	
Health, Safety & Licensing	Breeding of dogs licence	Cost Recovery	£166	£173	4.0%	
Health, Safety & Licensing	Dangerous Wild Animals licence	Cost Recovery	£226	£235	4.0%	
Health, Safety & Licensing	Dangerous Wild Animals veterinary report	Cost Recovery	at cost	at cost		
Health, Safety & Licensing	Game dealers licence	Cost Recovery	£34	£35	4.0%	
Health, Safety & Licensing	Leaflet distribution daily consent	Cost Recovery	£49	£51	4.0%	
Health, Safety & Licensing	Mini bus permits	Cost Recovery	£58	£60	4.0%	

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Health, Safety & Licensing	Motor Salvage Operators certification	Cost Recovery	£86	£89	4.0%	
Health, Safety & Licensing	Motor Salvage Operators certified copy of register entry	Cost Recovery	£11	£11	0.0%	Not increased since legislation implemented 3 years ago
Health, Safety & Licensing	Occasional sales (car boot)	Cost Recovery	£44	£46	4.0%	
Health, Safety & Licensing	Performing animals registration	Cost Recovery	£168	£175	4.0%	
Health, Safety & Licensing	Pet animals licence	Cost Recovery	£132	£137	4.0%	
Health, Safety & Licensing	Poisons Act new/renewal registration	Cost Recovery	£50	£52	4.0%	
Health, Safety & Licensing	Poisons Act alteration to registration	Cost Recovery	£29	£30	4.0%	
Health, Safety & Licensing	Riding establishments licence	Cost Recovery	£333	£346	4.0%	
Health, Safety & Licensing	Sex establishments new licence	Cost Recovery	£10,059	£10,461	4.0%	
Health, Safety & Licensing	Sex establishments renewal of licence	Cost Recovery	£8,558	£8,900	4.0%	
Health, Safety & Licensing	Street trading new annual and temporary licence	Cost Recovery	£65	£68	4.0%	
Health, Safety & Licensing	Street trading renewal licence	Cost Recovery	£33	£34	4.0%	
Health, Safety & Licensing	Street trading alteration to licence	Cost Recovery	£43	£45	4.0%	
Health, Safety & Licensing	Street trading daily stall charges per sq m	Cost Recovery	£2.40	£2.50	4.0%	Any increase has to go through licensee/trade consultation and appeal process.
Health, Safety & Licensing	Street trading monthly charges per shop frontage	Cost Recovery	£79	£82	4.0%	
Health, Safety & Licensing	Health & Safety at Work provision of factual statements	Cost Recovery	Officer hourly pay	As per officer hourly pay		Officer hourly pay
Health, Safety & Licensing	Safety at Sports Grounds - Special Safety Certificate	Cost Recovery	£1200 Process + officers hours	As per officer hourly pay		This will be relevant to National Stadium and events requiring special safety certificate not covered by the general certificate e.g. pop concerts etc.
Trading Standards	s11 Weights & Measures Act 1985 Linear Measures (with or without divisions or sub-divisions), the scales not exceeding 10 ft (if imperial) or 3m (if metric), each scale	Cost Recovery	£10.50	£10.92	4.0%	
Trading Standards	s11 Weights & Measures Act 1985 Linear Measures (with or without divisions or sub-divisions), the scales not exceeding 10 ft (if imperial) or 3m (if metric), each scale with discount	Cost Recovery	£9.50	£9.88	4.0%	
Trading Standards	s11 Weights & Measures Act 1985 Capacity Measures (without divisions or sub-divisions), not exceed 1 qt (if imperial) or 1l (if metric), each measure	Cost Recovery	£8.50	£8.84	4.0%	
Trading Standards	s11 Weights & Measures Act 1985 Capacity Measures (without divisions or sub-divisions), not exceed 1 qt (if imperial) or 1l (if metric), each measure with discount	Cost Recovery	£7.50	£7.80	4.0%	

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Trading Standards	s11 Weights & Measures Act 1985 Cubic Ballast Measures (other than Brim measures), each measure	Cost Recovery	£144.50	£150.28	4.0%	
Trading Standards	s11 Weights & Measures Act 1985 Cubic Ballast Measures (other than Brim measures), each measure with discount	Cost Recovery	£130.00	£135.20	4.0%	
Trading Standards	s11 Weights & Measures Act 1985 Liquid Capacity Measures for making up and checking average quantity packages	Cost Recovery	£24.00	£24.96	4.0%	
Trading Standards	s11 Weights & Measures Act 1985 Liquid Capacity Measures for making up and checking average quantity packages with discount	Cost Recovery	£21.50	£22.36	4.0%	
Trading Standards	s11 Weights & Measures Act 1985 Templets Per Scale - first item	Cost Recovery	£40.00	£41.60	4.0%	
Trading Standards	s11 Weights & Measures Act 1985 Templets Per Scale - first item with discount	Cost Recovery	£36.00	£37.44	4.0%	
Trading Standards	s11 Weights & Measures Act 1985 Templets Per Scale - second and subsequent items	Cost Recovery	£16.50	£17.16	4.0%	
Trading Standards	s11 Weights & Measures Act 1985 Templets Per Scale - second and subsequent items with discount	Cost Recovery	£15.00	£15.60	4.0%	
Trading Standards	s11 Weights & Measures Act 1985 weights exceeding 10 lb/5 kg/100 oz troy or not exceeding 5 grain/500 mg/2C.M./0.01 oz troy	Cost Recovery	£10.50	£10.92	4.0%	
Trading Standards	s11 Weights & Measures Act 1985 weights exceeding 10 lb/5 kg/100 oz troy or not exceeding 5 grain/500 mg/2C.M./0.01 oz troy with discount	Cost Recovery	£9.50	£9.88	4.0%	
Trading Standards	s11 Weights & Measures Act 1985 weights otherwise	Cost Recovery	£8.50	£8.84	4.0%	
Trading Standards	s11 Weights & Measures Act 1985 weights otherwise with discount	Cost Recovery	£7.50	£7.80	4.0%	
Trading Standards	s11 Weights & Measures Act 1985 Weighing Instruments calibrated to weigh only in imperial or metric units (other than automatic or totalising weighing machines, or machines designed to weigh loads in motion) - each instrument					
Trading Standards	Not exceeding 34lb (if imperial) or 15kg (if metric)	Cost Recovery	£28.50	£29.64	4.0%	
Trading Standards	Not exceeding 34lb (if imperial) or 15kg (if metric) with discount	Cost Recovery	£25.50	£26.52	4.0%	
Trading Standards	Exceeding 34lb but not exceeding 224lb (if imperial): exceeding 15kg but not exceeding 100kg (if metric)	Cost Recovery	£37.00	£38.48	4.0%	
Trading Standards	Exceeding 34lb but not exceeding 224lb (if imperial): exceeding 15kg but not exceeding 100kg (if metric) with discount	Cost Recovery	£33.50	£34.84	4.0%	

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Trading Standards	Exceeding 224lb but not exceeding 560lb (if imperial): exceeding 100kg but not exceeding 250kg (if metric)	Cost Recovery	£51.00	£53.04	4.0%	
Trading Standards	Exceeding 224lb but not exceeding 560lb (if imperial): exceeding 100kg but not exceeding 250kg (if metric) with discount	Cost Recovery	£46.00	£47.84	4.0%	
Trading Standards	Exceeding 560lb but not exceeding 1 tons (if imperial): exceeding 250kg but not exceeding 1 tonne (if metric)	Cost Recovery	£89.00	£92.56	4.0%	
Trading Standards	Exceeding 560lb but not exceeding 1 tons (if imperial): exceeding 250kg but not exceeding 1 tonne (if metric) with discount	Cost Recovery	£80.00	£83.20	4.0%	
Trading Standards	Exceeding 1 ton but not exceeding 10 tons (if imperial): exceeding 1 tonne but not exceeding 10 tonnes (if metric)	Cost Recovery	£142.50	£148.20	4.0%	
Trading Standards	Exceeding 1 ton but not exceeding 10 tons (if imperial): exceeding 1 tonne but not exceeding 10 tonnes (if metric)	Cost Recovery	£128.50	£133.64	4.0%	
Trading Standards	Exceeding 10 tons but not exceeding 60 tons (if imperial) exceeding 10 tonnes but not exceeding 60 tonnes (if metric)	Cost Recovery	£64 per hour plus the hire cost of equipment	£66.56 per hour plus the hire cost of equipment	4.0%	
Trading Standards	Weighing instrument as above calibrated to weigh in both metric and imperial units	Cost Recovery	150% of the fee for only metric or imperial			
Trading Standards	Weighing instruments as above incorporating remote display or printing facilities	Cost Recovery	150% of the fees otherwise payable			
Trading Standards	s11 Weights & Measures Act 1985 measuring instruments for intoxicating liquor not exceeding 5 fl oz	Cost Recovery	£16.50	£17.16	4.0%	
Trading Standards	s11 Weights & Measures Act 1985 measuring instruments for intoxicating liquor not exceeding 5 fl oz with discount	Cost Recovery	£15.00	£15.60	4.0%	
Trading Standards	s11 Weights & Measures Act 1985 measuring instruments for intoxicating liquor other	Cost Recovery	£20.00	£20.80	4.0%	
Trading Standards	s11 Weights & Measures Act 1985 measuring instruments for intoxicating liquor other with discount	Cost Recovery	£18.00	£18.72	4.0%	
Trading Standards	s11 Weights & Measures Act 1985 - measuring instruments for measuring liquid fuel or lubricants				#DIV/0!	
Trading Standards	Container types (unsubdivided)	Cost Recovery	£66.00	£68.64	4.0%	
Trading Standards	Container types (unsubdivided) with discount	Cost Recovery	£59.50	£61.88	4.0%	
Trading Standards	Multi-grade types single outlets (with a price-computing device and displays common to all grades): for retesting solely on the occasion of an adjustment in the price-computing-device	Cost Recovery	£94.00	£97.76	4.0%	

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Trading Standards	Multi-grade types single outlets (with a price-computing device and displays common to all grades): for retesting solely on the occasion of an adjustment in the price-computing-device with discount	Cost Recovery	£84.50	£87.88	4.0%	
Trading Standards	Multi-grade types single outlets (with a price-computing device and displays common to all grades): otherwise	Cost Recovery	£168.50	£175.24	4.0%	
Trading Standards	Multi-grade types single outlets (with a price-computing device and displays common to all grades): otherwise with discount	Cost Recovery	£152.00	£158.08	4.0%	
Trading Standards	Other types - single outlets: for retesting solely on the occasion of an adjustment in the price computing device	Cost Recovery	£73.00	£75.92	4.0%	
Trading Standards	Other types - single outlets: for retesting solely on the occasion of an adjustment in the price computing device with discount	Cost Recovery	£66.00	£68.64	4.0%	
Trading Standards	Other types - single outlets: otherwise	Cost Recovery	£101.00	£105.04	4.0%	
	Other types - single outlets: otherwise with discount	Cost Recovery	£91.00	£94.64	4.0%	
Trading Standards	Other types - multi outlets: 1meter tested (see CO 12932)	Cost Recovery	£110.00	£114.40	4.0%	
Trading Standards	Other types - multi outlets: 1meter tested (see CO 12932) with discount	Cost Recovery	£99.00	£102.96	4.0%	
Trading Standards	Other types - multi outlets: 2 meters tested	Cost Recovery	£175.00	£182.00	4.0%	
Trading Standards	Other types - multi outlets: 2 meters tested with discount	Cost Recovery	£157.50	£163.80	4.0%	
Trading Standards	Other types - multi outlets: 3 meters tested	Cost Recovery	£242.00	£251.68	4.0%	
Trading Standards	Other types - multi outlets: 3 meters tested with discount	Cost Recovery	£218.00	£226.72	4.0%	
Trading Standards	Other types - multi outlets: 4 meters tested	Cost Recovery	£305.50	£317.72	4.0%	
Trading Standards	Other types - multi outlets: 4 meters tested with discount	Cost Recovery	£275.00	£286.00	4.0%	
Trading Standards	Other types - multi outlets: 5 meters tested	Cost Recovery	£364.00	£378.56	4.0%	
Trading Standards	Other types - multi outlets: 5 meters tested with discount	Cost Recovery	£327.50	£340.60	4.0%	
Trading Standards	Other types - multi outlets: 6 meters tested	Cost Recovery	£422.50	£439.40	4.0%	
Trading Standards	Other types - multi outlets: 6 meters tested with discount	Cost Recovery	£380.50	£395.72	4.0%	
Trading Standards	Other types - multi outlets: 7 meters tested	Cost Recovery	£490.50	£510.12	4.0%	
Trading Standards	Other types - multi outlets: 7 meters tested with discount	Cost Recovery	£441.50	£459.16	4.0%	
Trading Standards	Other types - multi outlets: 8 meters tested	Cost Recovery	£552.00	£574.08	4.0%	

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Service unit	Service provided	Charging policy	Existing Charge	New charge from 1st April 2008	Percentage change in fees	Notes
Trading Standards	Other types - multi outlets: 8 meters tested with discount	Cost Recovery	£497.00	£516.88	4.0%	
Trading Standards	A charge to cover any additional costs involved in testing ancillary equipment which requires additional testing on site, such as credit card acceptors, will be based upon the basic fee given above plus additional costs at the rate of £64.00 per extra officer/hour	Cost Recovery	Dependant on size of site	Dependant on size of site		
Trading Standards	A charge to cover the testing of a consul only, will be at the rate of £64.00 per officer/hour	Cost Recovery	N/A	N/A		
Trading Standards	s11 Weights & Measures Act 1985 Road tanker fuel measuring equipment (above 100 litres) - service only available with the Director's permission and subject to a hire fee for a bulk fuel meter etc.	Cost Recovery	N/A	N/A		
Trading Standards	Meter measuring systems; wet hose type based on two liquids being used for testing	Cost Recovery	£160.00	£166.40	4.0%	
Trading Standards	Meter measuring systems; wet hose type based on two liquids being used for testing with discount	Cost Recovery	£144.00	£149.76	4.0%	
Trading Standards	Meter measuring systems; dry hose type based on two liquids being used for testing	Cost Recovery	£175.00	£182.00	4.0%	
Trading Standards	Meter measuring systems; dry hose type based on two liquids being used for testing with discount	Cost Recovery	£157.50	£163.80	4.0%	
Trading Standards	Meter measuring systems; following a Regulation 65 or 66 occurrence per officer hour	Cost Recovery	£64.00	£66.56	4.0%	
Trading Standards	Dipstick measuring systems basic fee (for calibration of each compartment and production of chart) up to and including 7600 litres	Cost Recovery	£138.00	£143.52	4.0%	
Trading Standards	Dipstick measuring systems basic fee (for calibration of each compartment and production of chart) up to and including 7600 litres with discount	Cost Recovery	£124.50	£129.48	4.0%	
Trading Standards	Dipstick measuring systems for each compartment over 7600 litres the basic fee as above plus an allowance at the standard officer hourly rate	Cost Recovery	£138+£64 per hour	£143.50 + £66.50 per hour	4.0%	
Trading Standards	Dipstick measuring systems - initial dipstick	Cost Recovery	£17.50	£18.20	4.0%	
Trading Standards	Dipstick measuring systems - initial dipstick with discount	Cost Recovery	£16.00	£16.64	4.0%	
Trading Standards	Dipstick measuring systems - spare dipstick	Cost Recovery	£16.50	£17.16	4.0%	
Trading Standards	Dipstick measuring systems - spare dipstick with discount	Cost Recovery	£15.00	£15.60	4.0%	

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Service unit	Service provided	Charging policy	Existing Charge	New charge from 1st April 2008	Percentage change in fees	Notes
Trading Standards	Dipstick measuring systems - replacement dipstick (including examination of compartment)	Cost Recovery	£36.00	£37.44	4.0%	
Trading Standards	Dipstick measuring systems - replacement dipstick (including examination of compartment) with discount	Cost Recovery	£32.50	£33.80	4.0%	
Trading Standards	Hourly charges for special weighing and measuring equipment and fees for the purposes of Section 74 of the Weights and Measures Act 1985	Cost Recovery	£64.00	£66.56	4.0%	
Trading Standards	Hourly charges for officer time before 8.00am and after 7.00pm Mon-Fri	Cost Recovery	Charge equivalent to overtime incurred			
Trading Standards	Public weighbridge fee	Nominal	£5.00			Service no longer provided
StreetCare	Skip License (s139,140 Highways Act 1980)	Cost Recovery	£17	£18	5.9%	
StreetCare	Scaffold / Hoarding Licence Fee (s169,173 Highways Act 1980)	Cost Recovery	£32	£34	6.3%	
StreetCare	Scaffold / Hoarding Deposit per sqm (s169,173 Highways Act 1980)	Cost Recovery	£14	£15	7.1%	
StreetCare	Building materials on the highway (s170,s171 Highways Act 1980) Fee per 14day period	Cost Recovery	£32	£34	6.3%	
StreetCare	Building materials on the highway (s170,s171 Highways Act 1980) Deposit against damage	Cost Recovery	£400 minimum	£400 minimum	No change	No change
Transportation	Temporary Traffic Management Order	Cost Recovery	£1,750	£1,820	4.0%	
Transportation	Emergency Traffic Management Order	Cost Recovery	£1,000	£1,040	4.0%	
Transportation	Local Land Charges: Part 29 Enquiries where map included	Cost Recovery	£75	£80	6.7%	
Sports	BRIDGE PARK COMMUNITY LEISURE CENTRE					
Sports	Sports Hall Hire - Peak	Subsidised	£42.00	£43.30	3.1%	
Sports	Sports Hall Hire - Juniors Peak	Subsidised	75% adult fee	75% adult fee		
Sports	Sports Hall Hire Off Peak	Subsidised	£21.00	£21.65	3.1%	
Sports	Sports Hall Hire - Juniors Off Peak	Subsidised	75% adult fee	75% adult fee		
Sports	Dance Studio Peak	Subsidised	£26.50	£27.30	3.0%	
Sports	Dance Studio Off Peak	Subsidised	£19.00	£19.60	3.2%	
Sports	Badminton Court Peak	Subsidised	£8.15	£8.40	3.1%	
Sports	Badminton Court Off Peak	Subsidised	£5.00	£5.00	0.0%	Badminton hire at off peak times at BPCLC is higher than charges at WSC and VF, so the price is frozen to remain competitive. It is proposed to freeze this price until charges at the other centres catch up with the BPCLC fee.
Sports	Table Tennis Peak	Subsidised	£4.70	£4.85	3.2%	
Sports	Table Tennis Off Peak	Subsidised	£3.70	£3.80	2.7%	
Sports	Cricket Nets (x2) Peak	Subsidised	£42.00	£43.30	3.1%	
Sports	Cricket Nets (x2) Off Peak	Subsidised	£21.00	£21.65	3.1%	
Sports	Gym Membership	Subsidised	£31.50	£32.50	3.2%	Membership now allows holder to use facilities at both BPCLC and Charteris SC
Sports	Gym Membership - couples	Subsidised	£54.00	£55.60	3.0%	Membership now allows holder to use facilities at both BPCLC and Charteris SC. Prices same at CSC and BPCLC

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Service unit	Service provided	Charging policy	Existing Charge	New charge from 1st April 2008	Percentage change in fees	Notes
Sports	Gym Membership - concessions	Subsidised	£26.50	£27.50	3.8%	Membership now allows holder to use facilities at both BPCLC and Charteris SC. Prices same at CSC and BPCLC
Sports	Gym Membership - off peak use	Subsidised	£25.50	£25.50	0.0%	This new membership aims to encourage use during quiet periods i.e. Monday to Friday up to 5.00pm. Prices same at CSC and BPCLC. Prices held so greater differential for off peak use.
Sports	Gym Membership - corporate	Subsidised	£26.50	£27.50	3.8%	This is a new membership fee to fall in line with local competition and will be available to local companies who maintain a minimum of 10 staff who have memberships at the centre. Membership can be used at both centres. Prices same at CSC and BPCLC
Sports	Gym Induction - adults	Subsidised	£15.30	£15.75	2.9%	
Sports	Gym Induction - children	Subsidised	£5.10	£5.25	2.9%	
Sports	Gym casual use - adults Peak	Subsidised	£4.65	£4.85	4.3%	Increase above inflation to bring closer to CSC and often these users will have a B.Active card
Sports	Gym casual use - adults Off Peak	Subsidised	£3.80	£3.90	2.6%	
Sports	Gym casual use - juniors	Subsidised	£2.15	£2.20	2.3%	
Sports	Sauna and Steam Peak	Subsidised	£4.50	£4.65	3.3%	
Sports	Sauna and Steam Off Peak	Subsidised	£3.70	£3.85	4.1%	
Sports	Various adult fitness and multi activity classes and courses	Subsidised	Variable subject to activity offered	Variable subject to activity offered		
Sports	Various junior sports and multi activity sessions and courses.	Subsidised	Variable subject to activity offered	Variable subject to activity offered		
Sports	CHARTERIS SPORTS CENTRE					
Sports	Sports Hall Hire - Peak	Subsidised	£31.00	£32.00	3.2%	
Sports	Sports Hall Hire - Juniors Peak	Subsidised	75% of adult price			
Sports	Sports Hall Hire Off Peak	Subsidised	£15.50	£16.00	3.2%	
Sports	Sports Hall Hire - Juniors Off Peak	Subsidised	75% of adult price			
Sports	1/3rd Sports Hall hire - Peak		£10.35	£10.70	3.4%	
Sports	1/3rd Sports Hall hire - off peak		£5.15	£5.30	2.9%	
Sports	2/3rd Sports Hall hire - peak		£20.70	£21.40	3.4%	
Sports	2/3rd sports hall hire - off peak		£10.30	£10.60	2.9%	
Sports	Badminton Court Peak	Subsidised	£8.15	£8.40	3.1%	
Sports	Badminton Court Off Peak	Subsidised	£3.80	£3.90	2.6%	
Sports	Table Tennis Peak	Subsidised	£8.15	£8.40	3.1%	
Sports	Table Tennis Off Peak	Subsidised	£3.80	£3.90	2.6%	
Sports	Gym Membership	Subsidised	£29.50	£31.00	5.1%	Increasing price above inflation so that in another years time the price at CSC will be the same as BPCLC. Membership now allows holder to use facilities at both CSC and BPCLC
Sports	Gym Membership - couples	Subsidised	£54.00	£55.60	3.0%	Membership now allows holder to use facilities at both CSC and BPCLC. Prices same at CSC and BPCLC
Sports	Gym Membership - concessions	Subsidised	£26.50	£27.50	3.8%	Membership now allows holder to use facilities at both CSC and BPCLC. Prices same at CSC and BPCLC
Sports	Gym Membership - off peak use only	Subsidised	£25.50	£25.50	0.0%	This membership aims to encourage use during quiet periods i.e. Monday to Friday up to 5.00pm. Prices same at CSC and BPCLC. Prices held so greater differential for off peak use.
Sports	Gym Membership - Corporate	subsidised	£26.50	£27.50	3.8%	This is a new membership fee to fall in line with local competition and will be available to local companies who maintain a minimum of 10 staff who have memberships at the centre. Membership can be used at both centres. Prices same at CSC and BPCLC
Sports	Gym Induction - adults	Subsidised	£15.30	£15.75	2.9%	
Sports	Gym Induction - children	Subsidised	£5.10	£5.25	2.9%	

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Service unit	Service provided	Charging policy	Existing Charge	New charge from 1st April 2008	Percentage change in fees	Notes
Sports	Gym casual use - adults Peak	Subsidised	£5.00	£5.00	0.0%	Price frozen so that next year the charge at CSC will be the same as at BPCLC
Sports	Gym casual use - adults Off Peak	Subsidised	£4.00	£4.00	0.0%	Price frozen so that next year the charge at CSC will be the same as at BPCLC
Sports	Gym casual use - juniors	Subsidised	£2.10	£2.20	5.0%	Fee in line with BPCLC
Sports	Various adult fitness and multi activity classes and courses	Subsidised		Variable subject to activity offered		Variable subject to activity offered
Sports	Various junior sports and multi activity sessions and courses.	Subsidised		Variable subject to activity offered		Variable subject to activity offered
Sports	VALE FARM SPORTS CENTRE - Core Prices					
Sports	Swimming - Adult - Peak	Subsidised	£3.25	£3.35	3.0%	
Sports	Swimming - Adult - Off Peak	Subsidised	£2.20	£2.25	2.3%	
Sports	Swimming - Junior (16 & under) -Peak	Subsidised	£1.40	£1.45	3.6%	
Sports	Swimming - Junior (16 & under) -Off Peak	Subsidised	£1.40	£1.45	3.6%	
Sports	Swimming – Junior (school holidays)	Subsidised	Free	Free		
Sports	Swimming – Under 5's	Subsidised	Free	Free		
Sports	Swimming - OAP	Subsidised	Free	Free		
Sports	Swimming - Disabled people	Subsidised	Free	Free		
Sports	Swim Lessons - Junior (16 and under)	Subsidised	£3.70	£3.80	2.7%	
Sports	Swimming Lessons - Adult	Subsidised	£4.30	£4.45	3.5%	
Sports	Pool Hire – Club - Peak	Subsidised	£46.80	£48.20	3.0%	
Sports	Pool Hire – Club - Off Peak	Subsidised	£41.00	£42.20	2.9%	
Sports	Pool Lane Hire	Subsidised	£23.75	£24.45	3.0%	
Sports	Sports Hall Hire - Peak	Subsidised	£53.50	£55.10	3.0%	
Sports	Sports Hall Hire - Off Peak	Subsidised	£35.50	£36.60	3.1%	
Sports	Sports Hall - (1 hr) junior club & schools - peak	Subsidised	75% of adult fee	75% of adult fee		
Sports	Sports Hall - (1 hr) junior club & schools - off peak	Subsidised	75% of adult fee	75% of adult fee		
Sports	Synthetic Pitch - half pitch hire (1 hr), junior club / schools - peak	Subsidised	75% of adult fee	75% of non core proposed adult fee		
Sports	Synthetic Pitch - half pitch hire (1 hr), junior club / schools - off peak	Subsidised	75% of adult fee	75% of non core proposed adult fee		
Sports	Spectator - Adult	Subsidised	£0.50	£0.50	0.0%	
Sports	Spectator – Adult with a Leisure card or accompanying a child to a structured course e.g. swimming	Subsidised	Free	Free		
Sports	Spectator – Junior (16 and under)	Subsidised	£0.25	£0.25	0.0%	
Sports	Crèche - Peak	Subsidised	£2.70	£2.80	3.7%	
Sports	Crèche - Peak	Subsidised	£2.20	£2.25	2.3%	
	WILLEDEN SPORTS CENTRE - Core Prices					
Sports	Swimming - Adult - Peak	Subsidised	3.25	£3.35	3.1%	
Sports	Swimming - Adult - Off Peak	Subsidised	2.20	£2.25	2.3%	
Sports	Swimming - Junior (16 & under) -Peak	Subsidised	1.40	£1.45	3.6%	
Sports	Swimming - Junior (16 & under) -Off Peak	Subsidised	1.40	£1.45	3.6%	
Sports	Swimming – Under 5's	Subsidised	Free	Free		
Sports	Swimming - OAP	Subsidised	Free	Free		
Sports	Swimming - Disabled people	Subsidised	Free	Free		
Sports	Swim Lessons - Junior (16 and under) (all times)	Subsidised	3.70	£3.80	2.7%	
Sports	Swimming Lessons - Adult (all times)	Subsidised	4.30	£4.45	3.5%	

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Service unit	Service provided	Charging policy	Existing Charge	New charge from 1st April 2008	Percentage change in fees	Notes
Sports	Creche session - peak	Subsidised	2.70	£2.80	3.7%	
Sports	Creche session - off peak	Subsidised	2.20	£2.80	3.7%	
Sports	Spectator - Adult	Subsidised	0.50	£0.50	0.0%	
Sports	Spectator - Junior (16 and under)	Subsidised	0.25	£0.25	0.0%	
Sports	Children's football session	Subsidised	2.70	£2.80	3.7%	
Sports	Track & Shower Adult	Subsidised	2.00	£2.05	2.5%	
Sports	Track & Shower Junior	Subsidised	1.00	£1.05	5.0%	
Sports	Main Sports Hall - peak	Subsidised	53.00	£54.30	2.5%	
Sports	Main Sports Hall - off peak	Subsidised	35.00	£36.00	2.9%	
Sports	Main Sports Hall - junior club/school - peak	Subsidised	75% of adult fee	75% of adult fee	2.5%	
Sports	Main Sports Hall - junior club/school - off peak	Subsidised	75% of adult fee	75% of adult fee	2.5%	
Sports	General Purpose Rooms (dance studio) (all times)	Subsidised	38.50	£47.20	3.1%	
Sports	Dojo rooms combined (all times)	Subsidised	55.85	£57.25	2.5%	
Sports	Dojo - large (all times)	Subsidised	30.45	£31.40	3.1%	
Sports	Dojo - small (with ottoman) (all times)	Subsidised	25.40	£26.00	2.4%	
Sports	Dojo / Multipurpose Room - Club Use (all times)	Subsidised	11.00	£11.35	3.2%	
Sports	Stadium Treatment Room (all times)	Subsidised	16.50	£17.00	2.4%	
Sports	Stadium Hire - Schools - peak	Subsidised	44.00	£45.00	2.3%	
Sports	Stadium Hire - Schools - off peak	Subsidised	33.00	£33.80	2.4%	
Sports	Pool Hire (Whole Pool Hall) - Club Use - peak	Subsidised	46.80	£48.00	2.6%	
Sports	Pool Hire (Whole Pool Hall) - Club Use - off peak	Subsidised	41.00	£42.00	2.4%	
Sports	B.Active card	Resident standard card	31.00	£ 32.00	3.2%	
Sports	B.Active card	Non resident standard card	57.00	£ 59.00	3.5%	
Sports	B.Active card	Resident Concession card	5.00	£ 5.00	0.0%	
Parks	SPORTS CHARGES (SENIOR)					
Parks	Football [Long]	Subsidised	£867	£902	4.0%	
Parks	Football [Short]	Subsidised	£662	£688	4.0%	
Parks	Football [1 Off]	Subsidised	£56	£58	4.0%	
Parks	7-A-Side [Long]	Subsidised	£531	£552	4.0%	
Parks	7-A-Side [Short]	Subsidised	£406	£422	4.0%	
Parks	7-A-Side [1 Off]	Subsidised	£32	£33	4.0%	
Parks	Mini Soccer [Long]	Subsidised	£531	£552	4.0%	
Parks	Mini Soccer [Short]	Subsidised	£406	£422	4.0%	
Parks	Mini Soccer [1 Off]	Subsidised	£32	£33	4.0%	
Parks	5-A-Side [Long]	Subsidised	£531	£552	4.0%	
Parks	5-A-Side [Short]	Subsidised	£406	£422	4.0%	
Parks	5-A-Side [1 Off]	Subsidised	£32	£33	4.0%	
Parks	Rugby	Subsidised	£662	£688	4.0%	
Parks	Rugby[1 Off]	Subsidised	£56	£58	4.0%	
Parks	Gaelic	Subsidised	£511	£531	4.0%	
Parks	Gaelic[1 Off]	Subsidised	£67	£70	4.0%	
Parks	Training Grid [1 Off]	Subsidised	£36	£37	4.0%	
Parks	Training Grid[10msq]	Subsidised	£358	£372	4.0%	
Parks	Cricket	Subsidised	£797	£829	4.0%	

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Service unit	Service provided	Charging policy	Existing Charge	New charge from 1st April 2008	Percentage change in fees	Notes
Parks	Cricket[1 Off]	Subsidised	£80	£83	4.0%	
Parks	Netball	Subsidised	£22	£23	4.0%	
Parks	Volleyball	Subsidised	£22	£23	4.0%	
Parks	400m Track[1 off]	Subsidised	£993	£1,033	4.0%	
Parks	400m Track	Subsidised	£2,954	£3,072	4.0%	
Parks	100m Track[1 Off]	Subsidised	£133	£138	4.0%	
Parks	100m Track	Subsidised	£777	£808	4.0%	
Parks	Softball[1 Off]	Subsidised	£89	£93	4.0%	
Parks	Softball	Subsidised	£699	£727	4.0%	
Parks	Hockey[1 off]	Subsidised	£56	£58	4.0%	
Parks	Hockey	Subsidised	£662	£688	4.0%	
Parks	Rounders[1 Off]	Subsidised	£75	£78	4.0%	
Parks	Rounders	Subsidised	£697	£725	4.0%	
Parks	Lacrosse[1 Off]	Subsidised	£67	£70	4.0%	
Parks	Lacrosse	Subsidised	£511	£531	4.0%	
Parks	Tennis [Grass]	Subsidised	£300	£312	4.0%	
Parks	Tennis [Hard]	Subsidised	£6	£6	4.0%	
Parks	Tennis Coaching	Subsidised	£12	£12	4.0%	
Parks	Bowls [per green]	Subsidised	£1,789	£1,861	4.0%	
Parks	Bowls [per rink]	Subsidised	£367	£382	4.0%	
Parks	SPORTS CHARGES (JUNIOR)					
Parks	Football [Long]	Subsidised	£485	£504	4.0%	
Parks	Football [Short]	Subsidised	£371	£386	4.0%	
Parks	Football [1 Off]	Subsidised	£32	£33	4.0%	
Parks	7-A-Side [Long]	Subsidised	£297	£309	4.0%	
Parks	7-A-Side [Short]	Subsidised	£227	£236	4.0%	
Parks	7-A-Side [1 Off]	Subsidised	£18	£19	4.0%	
Parks	Mini Soccer [Long]	Subsidised	£297	£309	4.0%	
Parks	Mini Soccer [Short]	Subsidised	£227	£236	4.0%	
Parks	Mini Soccer [1 Off]	Subsidised	£18	£19	4.0%	
Parks	5-A-Side [Long]	Subsidised	£297	£309	4.0%	
Parks	5-A-Side [Short]	Subsidised	£227	£236	4.0%	
Parks	5-A-Side [1 Off]	Subsidised	£18	£19	4.0%	
Parks	Rugby	Subsidised	£371	£386	4.0%	
Parks	Rugby[1 Off]	Subsidised	£32	£33	4.0%	
Parks	Gaelic	Subsidised	£286	£297	4.0%	
Parks	Gaelic[1 Off]	Subsidised	£38	£40	4.0%	
Parks	Training Grid [1 Off]	Subsidised	£20	£21	4.0%	
Parks	Training Grid[10msq]	Subsidised	£201	£209	4.0%	
Parks	Cricket	Subsidised	£447	£465	4.0%	
Parks	Cricket[1 Off]	Subsidised	£45	£47	4.0%	
Parks	Netball	Subsidised	£13	£14	4.0%	
Parks	Volleyball	Subsidised	£13	£14	4.0%	
Parks	400m Track[1 off]	Subsidised	£556	£578	4.0%	
Parks	400m Track	Subsidised	£1,614	£1,679	4.0%	
Parks	100m Track[1 Off]	Subsidised	£75	£78	4.0%	
Parks	100m Track	Subsidised	£435	£452	4.0%	
Parks	Softball[1 Off]	Subsidised	£50	£52	4.0%	
Parks	Softball	Subsidised	£391	£407	4.0%	
Parks	Hockey[1 off]	Subsidised	£32	£33	4.0%	
Parks	Hockey	Subsidised	£371	£386	4.0%	
Parks	Rounders[1 Off]	Subsidised	£42	£44	4.0%	
Parks	Rounders	Subsidised	£390	£406	4.0%	
Parks	Lacrosse[1 Off]	Subsidised	£38	£40	4.0%	

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Service unit	Service provided	Charging policy	Existing Charge	New charge from 1st April 2008	Percentage change in fees	Notes
Parks	Lacrosse	Subsidised	£286	£297	4.0%	
Parks	Tennis [Hard]	Subsidised	£0	£0	4.0%	
Parks	Tennis Coaching	Subsidised	£12	£12	4.0%	
Parks	Bowls [per green]	Subsidised	£0	£0	4.0%	
Parks	Bowls [per rink]	Subsidised	£0	£0	4.0%	
Parks	EVENTS					
Parks	Fair per day	Full Commercial	£746	£776	4.0%	
Parks	Circus per day	Full Commercial	£184	£300	63.0%	Realigned to commercial rate
Cemeteries	ALPERTON, WILLESDEN, PADDINGTON					
Cemeteries	<u>New Graves</u>					
Cemeteries	Residents					
Cemeteries	Person aged 16 years or over (Earth)	Fair Charging	£2,040	£2,122	4.0%	
Cemeteries	Person aged 16 years or over (Vault for 2)	Fair Charging	£3,800	£4,700	25.0%	includes memorial base
Cemeteries	Person aged 16 years or over (Vault for 3)	Fair Charging	£5,700	£6,900	21.0%	includes memorial base
Cemeteries	Children under 16 in full grave	Fair Charging	£1,750	£1,820	4.0%	
Cemeteries	Baby/Child in half grave space	Fair Charging	£710	£738	4.0%	
Cemeteries	Public child/baby graves	Fair Charging	£350	£364	4.0%	
Cemeteries	Cremated remains in new space	Fair Charging	£910	£946	4.0%	
Cemeteries	Cremated Remains in existing space	Fair Charging	£110	£114	4.0%	
Cemeteries	Non Residents					
Cemeteries	Person aged 16 years or over (Earth)	Fair Charging	£3,060	£3,182	4.0%	
Cemeteries	Person aged 16 years or over (Vault for 2)	Fair Charging	£5,700	£7,050	25.0%	includes memorial base
Cemeteries	Person aged 16 years or over (Vault for 3)	Fair Charging	£8,550	£10,300	21.0%	includes memorial base
Cemeteries	Children under 16 in full grave	Fair Charging	£2,633	£2,738	4.0%	
Cemeteries	Baby/Child in half grave space	Fair Charging	£1,065	£1,108	4.0%	
Cemeteries	Public child/baby graves	Fair Charging	£525	£546	4.0%	
Cemeteries	Cremated remains in new space	Fair Charging	£1,365	£1,420	4.0%	
Cemeteries	Cremated Remains in existing space	Fair Charging	£165	£172	4.0%	
Cemeteries	<u>Reopen Graves</u>					
Cemeteries	Residents					
Cemeteries	Person aged 16 years or over (Earth)	Fair Charging	£440	£480	9.0%	
Cemeteries	Person aged 16 years or over (Vault)	Fair Charging	£250	£250	0.0%	
Cemeteries	Children under 16 in full grave	Fair Charging	£150	£163	9.0%	
Cemeteries	Baby/Child in half grave space	Fair Charging	£110	£114	4.0%	
Cemeteries	Non Residents					
Cemeteries	Person aged 16 years or over (Earth)	Fair Charging	£660	£720	9.0%	
Cemeteries	Person aged 16 years or over (Vault)	Fair Charging	£375	£375	0.0%	
Cemeteries	Children under 16 in full grave	Fair Charging	£233	£244	9.0%	
Cemeteries	Baby/Child in half grave space	Fair Charging	£165	£172	4.0%	
Cemeteries	<u>All Other Income</u>					
Cemeteries	Coffins over 7' x 28"	Fair Charging	£180	£200	11.0%	
Cemeteries	Coffins over 7' x 30"	Fair Charging	£240	£266	11.0%	
Cemeteries	Hire of chapel	Fair Charging	£50	£52	4.0%	
Cemeteries	extension of ERB 5 years	Fair Charging	£160	£166	4.0%	new service
Cemeteries	extension of ERB 10 years	Fair Charging	£320	£333	4.0%	new service
Cemeteries	CARPENDERS PARK					
Cemeteries	<u>New Graves</u>					
Cemeteries	Brent & Harrow Residents					
Cemeteries	Person aged 16 years or over	Fair Charging	£2,040	£2,122	4.0%	
Cemeteries	Children under 16 in full grave	Fair Charging	£1,750	£1,820	4.0%	
Cemeteries	Baby/Child in half grave space	Fair Charging	£710	£738	4.0%	

Proposed fees and charges for 2008/09

Appendix B(i)

Service unit	Service provided	Charging policy	Existing Charge	New charge from 1st April 2008	Percentage change in fees	Notes
Cemeteries	Public Adult graves	Fair Charging	£680	£707	4.0%	
Cemeteries	Public child/baby graves	Fair Charging	£350	£364	4.0%	
Cemeteries	Cremated remains in new space	Fair Charging	£910	£946	4.0%	
Cemeteries	Cremated Remains in existing space	Fair Charging	£110	£114	4.0%	
Cemeteries	Non Residents					
Cemeteries	Person aged 16 years or over	Fair Charging	£3,060	£3,182	4.0%	
Cemeteries	Children under 16 in full grave	Fair Charging	£2,633	£2,738	4.0%	
Cemeteries	Baby/Child in half grave space	Fair Charging	£1,065	£1,108	4.0%	
Cemeteries	Public Adult graves	Fair Charging	£1,020	£1,061	4.0%	
Cemeteries	Public child/baby graves	Fair Charging	£525	£546	4.0%	
Cemeteries	Cremated remains in new space	Fair Charging	£1,365	£1,420	4.0%	
Cemeteries	Cremated Remains in existing space	Fair Charging	£165	£172	4.0%	
Cemeteries	Reopen Graves					
Cemeteries	Residents					
Cemeteries	Person aged 16 years or over	Fair Charging	£440	£480	9.0%	
Cemeteries	Children under 16 in full grave	Fair Charging	£150	£163	9.0%	
Cemeteries	Baby/Child in half grave space	Fair Charging	£110	£114	4.0%	
Cemeteries	Non Residents					
Cemeteries	Person aged 16 years or over	Fair Charging	£660	£720	9.0%	
Cemeteries	Children under 16 in full grave	Fair Charging	£233	£244	9.0%	
Cemeteries	Baby/Child in half grave space	Fair Charging	£165	£172	4.0%	
Cemeteries	Woodland Burial					
Cemeteries	Resident	Fair Charging	£2,100	£2,184	4.0%	Alignment with other Brent Cemeteries
Cemeteries	Non Residents	Fair Charging	£3,150	£3,276	4.0%	Alignment with other Brent Cemeteries
Cemeteries	All Other Income					
Cemeteries	Memorial Permits Full with Landing	Fair Charging	£150	£160	7.0%	new permits valid for ten years only
Cemeteries	Memorial Permits headstone, plaques	Fair Charging	£100	£110	10.0%	new permits valid for ten years only
Cemeteries	Memorial Permits minor works	Fair Charging	£50	£55	10.0%	new permits valid for ten years only
Cemeteries	Removal/ replacement of memorial	Fair Charging	£100	£104	4.0%	
Cemeteries	Removal for accommodation	Fair Charging	£100	£0	0.0%	included above
Cemeteries	Memorial Trees	Fair Charging	£250	£350	40.0%	
Cemeteries	Memorial Benches	Fair Charging	£700	£900	28.5%	
Cemeteries	Memorial Rose bushes	Fair Charging	£70	£75	7.0%	
Cemeteries	Search Registers	Fair Charging	£10	£10	0.0%	database entries make searches easier
Cemeteries	Registration of Probate	Fair Charging	£20	£25	25.0%	
Cemeteries	Transfer of ERB	Fair Charging	£20	£25	25.0%	
Cemeteries	extension of ERB 5 years	Fair Charging	£160	£166	4.0%	
Cemeteries	extension of ERB 10 years	Fair Charging	£320	£333	4.0%	
Libraries, Arts & Heritage	Overdue books: adults	Fair Charging	17p per day	17p per day	0%	No increase - present charges above average in London
Libraries, Arts & Heritage	Overdue books: OAPs and 12-15	Fair Charging	8p per day	8p per day	0%	No increase - present charges above average in London
Libraries, Arts & Heritage	Lost library card: adults	Fair Charging	£2.00	£2.00	0%	No increase - present charges above average in London
Libraries, Arts & Heritage	Lost library card: OAP and 12-15	Fair Charging	£1.00	£1.00	0%	No increase - present charges above average in London
Libraries, Arts & Heritage	Reservations not in stock	Fair Charging	£1.25	£1.25	0%	No increase - present charges above average in London
Libraries, Arts & Heritage	DVD rental	Fair Charging	£2.50	£2.50	0%	No increase - present charges above average in London
Libraries, Arts & Heritage	DVD overdue charge	Fair Charging	50p	£1.00	100%	
Libraries, Arts & Heritage	Children's DVD rental	Fair Charging	£1.00	£1.00	0%	No increase - present charges above average in London
Libraries, Arts & Heritage	Children's DVD overdue charge	Fair Charging	20p	20p	0%	No increase - present charges above average in London
Libraries, Arts & Heritage	Playstation game rental	Fair Charging	£3.00	£3.00	0%	No increase - present charges above average in London
Libraries, Arts & Heritage	Playstation game overdue charge	Fair Charging	50p	£1.00	100%	
Libraries, Arts & Heritage	CD rental	Fair Charging	£1.00	£1.00	0%	No increase - present charges above average in London
Libraries, Arts & Heritage	CD overdue	Fair Charging	17p per day	17p per day	0%	No increase - present charges above average in London

Proposed fees and charges for 2008/09

Appendix B(i)

Service unit	Service provided	Charging policy	Existing Charge	New charge from 1st April 2008	Percentage change in fees	Notes
Libraries, Arts & Heritage	45 minute taught curriculum based school session in Brent Museum (Brent Schools)	Fair Charging	£1.50 per pupil	£1.50 per pupil	0%	No increase - market would not currently sustain higher charges
Libraries, Arts & Heritage	45 minute taught curriculum based school session in Brent Museum (Non-Brent Schools)	Fair Charging	£3 per pupil	£3 per pupil	0%	No increase - market would not currently sustain higher charges
Libraries, Arts & Heritage	45 minute taught printmaking school session in Brent Museum (Brent Schools)	Cost Recovery with discounts	£3 per pupil	£3 per pupil	0%	No increase - market would not currently sustain higher charges
Libraries, Arts & Heritage	45 minute taught printmaking school session in Brent Museum (Brent Schools)	Cost Recovery with discounts	£4 per pupil	£4 per pupil	0%	No increase - market would not currently sustain higher charges
Libraries, Arts & Heritage	45 minute taught curriculum based history/museum object session in Brent School (Brent Schools)	Fair Charging	£1.50 per pupil	£1.50 per pupil	0%	No increase - market would not currently sustain higher charges
Libraries, Arts & Heritage	45 minute taught curriculum based history/museum object session in school (Non-Brent Schools)	Fair Charging	£3 per pupil	£3 per pupil	0%	No increase - market would not currently sustain higher charges
Libraries, Arts & Heritage	Photographic Reproduction Charge of pre-scanned archival image (A4)	Full Commercial	£8.00 per image	£8.00 per image	0%	No increase - market would not currently sustain higher charges
Libraries, Arts & Heritage	Photographic Reproduction Charge of two pre-scanned archival images (A5)	Full Commercial	£11 per two images	£11 per two images	0%	No increase - market would not currently sustain higher charges
Libraries, Arts & Heritage	Scanning of previously unscanned archival images	Full Commercial	£6 per image	£6 per image	0%	No increase - market would not currently sustain higher charges
Libraries, Arts & Heritage	Reproduction fee for use of Archival Image in publication or advertisement	Full Commercial	£37.50 per image	£37.50 per image	0%	No increase - market would not currently sustain higher charges
Libraries, Arts & Heritage	Photographic Reproduction Charge of archival image (7" x 5")	Cost Recovery	£6.00 per image	£6.00 per image	0%	No increase - market would not currently sustain higher charges
Libraries, Arts & Heritage	Photographic Reproduction Charge of archival image (8" x 6")	Cost Recovery	£7.00 per image	£7.00 per image	0%	No increase - market would not currently sustain higher charges
Libraries, Arts & Heritage	Photographic Reproduction Charge of archival image (10" x 8")	Cost Recovery	£9.00 per image	£9.00 per image	0%	No increase - market would not currently sustain higher charges
Libraries, Arts & Heritage	Photographic Reproduction Charge of archival image (12" x 10")	Cost Recovery	£12.00 per image	£12.00 per image	0%	No increase - market would not currently sustain higher charges
Libraries, Arts & Heritage	Photographic Reproduction Charge of archival image (16" x 12")	Cost Recovery	£19.00 per image	£19.00 per image	0%	No increase - market would not currently sustain higher charges
Libraries, Arts & Heritage	Photographic Reproduction Charge of archival image (20" x 16")	Cost Recovery	£26 per image	£26 per image	0%	No increase - market would not currently sustain higher charges
Libraries, Arts & Heritage	Copy Negative Creation fee of archival image	Cost Recovery	£12 per image	£12 per image	0%	No increase - market would not currently sustain higher charges
Libraries, Arts & Heritage	Archival Research fee per hour (after initial first 15 mins are provided free) - Individuals and Community Organisations Rate	Full Commercial with discounts	£17	£17	0%	No increase - market would not currently sustain higher charges
Libraries, Arts & Heritage	Archival Research fee per hour (after initial first 15 mins are provided free) - Professional & Commercial Organisations Rate	Full Commercial	£28	£28	0%	No increase - market would not currently sustain higher charges
Libraries, Arts & Heritage	Full day's Taught curriculum based school session at WHEEC (Brent Schools at Peak Times(i.e. Summer Term)	Cost Recovery with discounts	£5 per pupil	£5 per pupil	0%	No increase - market would not currently sustain higher charges

Proposed fees and charges for 2008/09

Appendix B(i)

Service unit	Service provided	Charging policy	Existing Charge	New charge from 1st April 2008	Percentage change in fees	Notes
Libraries, Arts & Heritage	Full day's Taught curriculum based school session at WHEEC (Non-Brent Schools at Peak Times i.e. Summer Term)	Cost Recovery	£6 per pupil	£6 per pupil	0%	No increase - market would not currently sustain higher charges
Libraries, Arts & Heritage	Full day's Taught curriculum based school session at WHEEC - Brent Schools at off-Peak Times (i.e. Autumn and Winter Terms)	Cost Recovery with discounts	£4 per pupil	£4 per pupil	0%	No increase - market would not currently sustain higher charges
Libraries, Arts & Heritage	Full day's Taught curriculum based school session at WHEEC - Non-Brent Schools at Off-Peak Times (i.e. Autumn & Winter Terms)	Cost Recovery	£5.50 per pupil	£5.50 per pupil	0%	No increase - market would not currently sustain higher charges
Libraries, Arts & Heritage	Half day's Taught curriculum based school session at WHEEC (Brent Schools)	Cost Recovery with discounts	£3 per pupil	£3 per pupil	0%	No increase - market would not currently sustain higher charges
Libraries, Arts & Heritage	Half day's Taught curriculum based school session at WHEEC (Non-Brent Schools)	Cost Recovery with discounts	£4 per pupil	£4 per pupil	0%	No increase - market would not currently sustain higher charges
Libraries, Arts & Heritage	Group Kayaking Session with Qualified Instructor	Cost Recovery	£8 per pupil	£8 per pupil	0%	No increase - market would not currently sustain higher charges
Libraries, Arts & Heritage	Group Kayaking Session without provision of a Qualified Instructor	Fair Charging	£3.50 per pupil	£3.50 per pupil	0%	No increase - market would not currently sustain higher charges
Registration & Nationality	Nationality Checking Mon - Sat Single Application	Fair Charging	£35	£35	0.0%	No change proposed due to competitive position
Registration & Nationality	Nationality Checking Mon - Sat Application or single with 1 minor	Joint Fair Charging	£55	£55	0.0%	No change proposed due to competitive position
Registration & Nationality	Nationality Checking Mon - Sat with up to 4 minors	Joint Fair Charging	£50 + £20 for each minor	£50 + £20 for each minor	0.0%	No change proposed due to competitive position
Registration & Nationality	Nationality Checking Mon - Sat Single with up to 5 minors	Fair Charging	£35 + £20 for each	£35 + £20 for each	0.0%	No change proposed due to competitive position
Registration & Nationality	Nationality Checking Mon - Sat Single minor application	Fair Charging	£20	£20	0.0%	No change proposed due to competitive position
Registration & Nationality	Nationality Checking Mon - Sat Sunday and Out of Hours	Fair Charging	£5 in addition to above	£5 in addition to above	0.0%	No change proposed due to competitive position
Registration & Nationality	Approved Premises Weddings Hall Monday - Thursday	Town Fair Charging	£40	£65	62.5%	Increase proposed reflects value to customers
Registration & Nationality	Approved Premises Weddings Hall Friday	Town Fair Charging	£71.5	£96.5	35.0%	Increase proposed reflects value to customers
Registration & Nationality	Approved Premises Weddings Hall Saturday	Town Fair Charging	£96.5	£146.5	51.8%	Increase proposed reflects value to customers
Registration & Nationality	Approved Premises Weddings Hall - Sunday	Town Fair Charging	£146.5	£171.5	17.1%	Increase proposed reflects value to customers
Registration & Nationality	Approved Premises Weddings External Venues Monday - Friday	Fair Charging	£200	£200	0.0%	No change proposed due to competitive position
Registration & Nationality	Approved Premises Weddings Venues Saturday	External Fair Charging	£250	£250	0.0%	No change proposed due to competitive position
Registration & Nationality	Approved Premises Weddings Venues - Sunday	External Fair Charging	£300	£300	0.0%	No change proposed due to competitive position
Registration & Nationality	Approved Premises Weddings Private Ceremony	Individual Fair Charging	£95	£95	0.0%	No change proposed due to competitive position
Registration & Nationality	Approved Premises Weddings Private Ceremony	Joint Fair Charging	£135	£135	0.0%	No change proposed due to competitive position
BACES	Full fee accredited courses	75% LSC subsidy	£2.45 per hour	£2.50 per hour	2.0%	Reduced subsidy from LSC

Proposed fees and charges for 2008/09

Appendix B(i)

Service unit	Service provided	Charging policy	Existing Charge	New charge from 1st April 2008	Percentage change in fees	Notes
BACES	Full fee non-accredited courses	75% LSC subsidy	£2.45 per hour	£2.50 per hour	2.0%	Reduced subsidy from LSC
BACES	Fee concessions - non accredited courses					
BACES	Learners in receipt of an income related benefit		£0.81	£0.83	2.5%	Reduced subsidy from LSC
BACES	Family learning		£0	£0	0.0%	LSC national policy
BACES	Courses for adults with learning difficulties and disabilities		£0	£0	0.0%	LSC national policy
BACES	Fee concessions - accredited courses				0.0%	
BACES	16-18 year olds		£0	£0	0.0%	LSC national policy
BACES	Learners in receipt of an income related benefit					
BACES	Courses for adults with learning difficulties and disabilities		£0	£0	0.0%	LSC national policy
BACES	Skills for Life - literacy and numeracy courses		£0	£0	0.0%	LSC national policy - learners on ESOL courses are no longer eligible for automatic fee concessions
BACES	16-18 year olds		£0	£0	0.0%	LSC national policy
BACES	Creche fees - Registration fee	Fair charging	£10 per term per child	£10 per term per child	0.0%	

As at Oct. '07



MANDATORY HMO Licence Fee Guidance Chart

Habitable Rooms	Full Fee [5 year]	4 year period Fee	3 year period Fee	2 year period Fee	Fee for assistance
3	£ 774.36	£ 743.61	£ 712.86	£ 682.11	£ 98.01
4	£ 780.70	£ 749.96	£ 719.22	£ 688.48	£ 103.77
5	£ 787.04	£ 756.29	£ 725.54	£ 694.79	£ 109.54
6	£ 793.38	£ 762.63	£ 731.88	£ 701.13	£ 115.30
7	£ 799.72	£ 768.98	£ 738.23	£ 707.48	£ 121.07
8	£ 806.07	£ 775.32	£ 744.57	£ 713.82	£ 126.83
9	£ 812.41	£ 781.66	£ 750.91	£ 720.16	£ 132.60
10	£ 818.75	£ 788.00	£ 757.25	£ 726.50	£ 138.36
11	£ 825.09	£ 794.34	£ 763.59	£ 732.84	£ 144.13
12	£ 831.43	£ 800.68	£ 769.93	£ 739.18	£ 149.90
13	£ 837.77	£ 807.03	£ 776.28	£ 745.53	£ 155.66
14	£ 844.12	£ 813.37	£ 782.62	£ 751.87	£ 161.43
15	£ 850.46	£ 819.71	£ 788.96	£ 758.21	£ 167.19

Habitable Rooms - are any rooms which can be occupied during the day. This includes bedrooms, living rooms and dining rooms. It does NOT include bathrooms, WCs and small kitchens.

LLAS Discount (one-off £75) - relates to applicants who have already been accepted (and paid fee) into the London Landlord Accreditation Scheme.

Restricted period - calculated as a 2/3/4 YEAR licence (further calculations needed for other periods) where the Council has declined to award a full 5 year licence - extra conditions will normally apply.

Fee for Assistance - includes; draw sketch floor plans, draft schedule of room sizes, prepare schedule of required documentation, highlight incomplete sections on application form, return completed pack to applicant with standard letter : update database records.

Discount for multiple Applications - where a proposed licence holder makes **simultaneous** multiple applications (i.e. regarding the same Licence holder, but different HMOs), there will normally be a discount in the levied fee of £119.50 for all parallel applications (as the 'fit and proper' person checks will be the same for all the licences.).

Fees - the appropriate fee will be calculated, by the Council, *after* an application has been processed and the Applicant invoiced accordingly.

NB - all fees and conditions may be subject to review and amendment. When in any doubt, please contact the Council's HMO Licensing Team on Tel 020 8937 2385 or Fax 020 8937 2388 or Email phs@brent.gov.uk